

**MEMORANDUM OF AGREEMENT
BETWEEN
U.S. ARMY ENGINEER CENTER;
U.S. ARMY TRANSPORTATION CENTER;
U.S. ARMY COMBINED ARMS SUPPORT COMMAND;
U.S. ARMY TRAINING AND DOCTRINE COMMAND
AND
U.S. MARINE CORPS COMBAT DEVELOPMENT COMMAND**

SUBJECT: USMC Motor Transport Training at Fort Leonard Wood, MO

1. PURPOSE: To define the roles of the U.S. Army Engineer School, Fort Leonard Wood, MO; U.S. Army Transportation School, Fort Eustis, VA; U.S. Army Combined Arms Support Command, Fort Lee, VA; U.S. Army Training and Doctrine Command (TRADOC); and U.S. Marine Corps Combat Development Command (MCCDC), Quantico, VA, concerning the following:

a. Consolidated courses:

- (1) U.S. Army (811-88M10) Motor Transport Operator Course.
- (2) U.S. Marine Corps (811-3331 [OS]) Motor Transport Operator Course.

b. Collocated courses:

- (1) U.S. Marine Corps (A16CAJ1) Vehicle Recovery Course.
- (2) U.S. Marine Corps (A16C091) Semi Refueler Operator Course.
- (3) U.S. Marine Corps (A1635Z1) Logistics Vehicle System Operator Course.

2. REFERENCES:

- a. AR 351-9, OPNAVINST 1500.27D, AFR 50-18, MCO 1580.7C, Interservice Training.
- b. AR 350-10, Management of Army Individual Training Requirements and Resources.
- c. TRADOC Regulation 350-70, Training Development Management, Processes, and Products.
- d. Interservice Training Review Organization Procedures Manual.

3. PROBLEM: To specify guidelines, channels of command, control and coordination attendant to performing host/tenant support responsibilities.

4. SCOPE: This MOA delineates responsibilities and procedures between the U.S. Army and the U.S. Marine Corps for the conduct of consolidated and collocated courses. Included in its scope are course design, Program of Instruction (POI) modification, training, and the support needed to accomplish this training. This MOA will be further supplemented by a separate Interservice Support Agreement (ISA).

5. TERMS AND CONDITIONS:

a. Administration.

(1) The U.S. Army Engineer Center will:

(a) Establish standards of performance related to academic requirements for the consolidated courses, in consonance with Commanding Officer, U.S. Marine Corps Detachment (CO, MCD), or his designated representative.

(b) Coordinate any administrative or academic policy changes which affect Marine Corps personnel with the CO, MCD, or designated representative as far in advance as possible.

(c) Act as host for the consolidated and collocated training and instruction taught at the U.S. Army Engineer Center, and provide the following base support services in accordance with the negotiated ISA between the U.S. Marine Corps Combat Development Command and U.S. Army Training and Doctrine Command.

1) Barracks/facilities that allow the CO, MCD, to maintain unit integrity, when possible.

2) Administrative space for the CO, MCD, his staff, and the instructor staff.

3) Appropriate facilities to support regular and unique training as agreed. This includes administrative space and access to classrooms, dining facilities and training areas, as well as quarters for students. USMC students will be billeted as agreed to by ITRO established procedures (DoD standards). Facilities will be allocated in accordance with all applicable space criteria policies, directives, regulations, TMs, executive orders, DoD construction criteria, and established property accountability procedures.

4) Instructor Training Course (ITC) certification and faculty development courses, as required, plus participation in the established instructor recognition program.

5) Transportation support to distant locations on Fort Leonard Wood, as required by the POI, and transportation support for detachment requirements.

6) Maintenance, repair, and replacement of common equipment for consolidated instruction will be provided by the host service under consolidated POI. Organizational maintenance for service unique equipment, and replacement of such equipment, will be the responsibility of the participating service. Collocated mission costs will be a participating service responsibility.

7) Housing support, family and unaccompanied, to permanent party personnel on the same basis as for other personnel assigned to the installation.

8) Access to the installation electronic mail system, per installation standards and conventions.

9) Account and replace all common core equipment that is transferred by the participating service to the Army (host) in support of the consolidated training. If the host or participating Service withdraws from the consolidated training, all equipment, identified in the ISA, will be returned to the participating Service in acceptable condition.

(d) Coordinate with the U.S. Marine Corps Combat Development Command, Quantico, VA, via CO, MCD, Fort Leonard Wood, to determine the annual training requirement during the Department of the Army Structure Manning Decision Review (SMDR) process as defined in AR 350-10, Management of Army Individual Training Requirements and Resources. Develop a joint plan to accommodate the services' combined throughput requirements.

(2) The U.S. Marine Corps Combat Development Command and the U.S. Marine Corps Detachment, Fort Leonard Wood will:

(a) Coordinate personnel administrative functions in support of students directly with the U.S. Army Engineer Center.

(b) Establish and maintain a CO, MCD, subordinate to the Director, Training and Education Division, MCCDC. USMC students attending the course, and permanent party personnel will be assigned to the MCD, Fort Leonard Wood, MO. The MCD commander will exercise all authority associated with command, including, but not limited to administrative control, pay, leave, liberty and training matters.

(c) Conform to local Army range, maintenance, billeting, safety, and supply (where applicable) policies and Standard Operating Procedures (SOPs) in all instances, except where they are in direct conflict with U.S. Marine Corps regulations and/or policies. These conflicts will be resolved between the CO, MCD, and USAECFLW officials.

(d) The CO, MCD, shall exercise UCMJ jurisdiction over all Marine Corps personnel assigned to the detachment or undergoing instruction at the host service training location. The Marine Corps shall retain special and general courts-martial jurisdiction over all U.S. Marine Corps personnel assigned to the detachment or undergoing instruction at the training location.

(e) Assist U.S. Army Chief of Transportation in applying the Systems Approach to Training (SAT) in the areas of analysis and design, and provide Subject Matter Experts (SMEs) as require to support related training requirements.

(f) Furnish the estimated training requirements projected by fiscal year (FY) to the Army's SMDR (if applicable) in time to be included in the proper planning cycle, but NLT 01 March.

(g) Ensure environmental compliance, management, and disposal of hazardous waste generated in collocated courses will be conducted IAW the Fort Leonard Wood Hazardous Waste Management Plan, Installation Spill Contingency Plan, AR 200-1, and all Federal, State and Local environmental laws and regulations.

(h) Configure, operate, and manage their internal Local Area Network under the guidance of the Fort Leonard Wood DOIM Network Management Team, confirming to Fort Leonard Wood user ID and service naming convention, etc.

b. Concept of Operations. The POI for the consolidated courses is a joint responsibility of all participating services. Fort Leonard Wood is responsible for jointly developing training schedules, lesson plans, and student evaluation plans. Fort Leonard Wood 58th Transportation Battalion has lesson plan approval authority with U.S. Marine Corps Detachment concurrence. Approved lesson plans will be submitted to USATSCH and CASCOM Training Directorate. The Chief of Transportation's training developer, CASCOM Training Directorate is responsible for physical maintenance of the POIs. 58th Transportation Battalion is responsible for submitting appropriate recommended changes to the Training Directorate, CASCOM. Any changes to the POIs will be fully staffed between all the affected services, and mutually agreed upon prior to incorporating into the formal curriculum. The number of participating students in the consolidated courses will be limited by the agreement made at the SMDR. Adjustments to these limitations must be brought to the attention of the Training Resource Arbitration Panel.

(1) The U.S. Army Engineer Center will:

(a) Provide appropriate number of technical qualified instructor personnel to the consolidated instruction team as determined in accordance with Interservice Training Review Organization Manpower Analysis Procedures and consolidated POIs.

(b) Ensure the U.S. Army instructors serve normal stabilized tours to meet mutually agreed upon Army instructor requirements, and provide timely replacement to the maximum extent possible.

(c) Coordinate with the CO, MCD, to establish uniform academic recycle and release policies. Administrative recycles and release of USMC students enrolled in consolidated courses will be coordinated between the CO, MCD, and the Academic Department.

(d) Provide training materials/training aids require to support USMC students in consolidated instruction.

(e) Provide the CO, MCD, periodic academic status reports on U.S. Marine Corps students.

(f) Assign USMC instructors to consolidated training commensurate with their rank and experience in consonance with CO, MCD, FLW or his designated representative.

(g) Ensure that additional duties within the academic department or teaching department are assigned on a fair share basis between the USMC and USA instructors. Additional duty assignments will be coordinated with the CO, MCD, FLW or his designated representative.

(h) Provide input to performance evaluation reports on USMC personnel assigned to the academic or teaching departments in support of consolidated training.

(2) The U.S. Marine Corps Combat Development Command and the U.S. Marine Corps Detachment Fort Leonard Wood will:

(a) Provide appropriate number of technically qualified instructor personnel to the consolidated instruction team as determined in accordance with Interservice Training Review Organization Manpower Analysis Procedures and consolidated POIs.

(b) Ensure that U.S. Marine Corps instructors serve normal stabilized tours to meet mutually agreed upon instructor requirements, and provide timely replacements to the maximum extent possible.

(c) Ensure that USMC instructors meet the standards of performance, personnel, and professional conduct required by their assigned service.

(d) Render efficiency/fitness reports, as required, by existing policies and service regulations.

(e) Assign additional duties, as required, to support U.S. Marine Corps functions.

(f) Retain responsibilities for all U.S. Marine Corps civilian personnel assigned to support consolidated and collocated courses.

(g) Be responsible for budgeting and obtaining unique consumables used in consolidated courses and all consumables for collocated courses.

(3) Commander, U.S. Army Combined Arms Support Command will:

(a) In concert with U.S. Marine Corps and the Army proponent (Chief of Transportation), establish and evaluate the standards of performance for the Motor Transport Operator Course related to academic requirements and performance objectives. These standards will reflect the joint mission requirements of the Army and USMC.

(b) Prepare and update training requirements analysis system (TRAS) documentation IAW TRADOC Regulation 350-70.

(c) Apply the Systems Approach to Training (SAT) in the areas of analysis, design, development and evaluation.

(d) Participate in Motor Transport Operator Course ITRO IPRs.

(4) Chief of Transportation will:

(a) Provide subject matter expertise to assist CASCOM in POI development. Accomplish final technical review of CASCOM-developed POI.

(b) Perform training assistance visits to the 58th Transportation Battalion, Fort Leonard Wood.

(c) Monitor quality of graduates from consolidated training course.

(d) Participate in Motor Transport Operator Course ITRO IPRs.

(5) U.S. Marine Corps personnel will not perform post support/duty.

6. FINDING.

a. For new training, host service will advise the participating service(s) in writing of the anticipated funding requirements. Operation and Maintenance (O&M) funding requirements will include both mission and base support for all consolidated training and base support only for collocated training.

b. Funds to transfer will be based upon amounts approved by the ITRO, Executive Board. Funding will be provided to the host service by using Military Interdepartmental Purchase Requests (MIPRs) until Program Budget Decisions (PBDs) realign interdepartmental funding. If mission/training requirements change prior to a PBD, MIPRs will be adjusted to reflect increases/decreases in requirements. Funds will be transferred from the U.S. Marine Corps to Fort Leonard Wood in the full amount of the costed ITRO study (both BASEOPS and mission) within 30 days after DoD appropriations act is passed, or in prorata amounts allowed by a Continuing Resolution.

c. After PBDs have accomplished interdepartmental transfers, any additional budget base transfers (PBDs) that are required as a result of changes in mission/training requirements caused by the participating Service will be initiated by the host service. If participating Service desires immediate changes in mission/training requirements, it will provide the host service with interim funding through a MIPR until PBD can be processed.

d. Host and participating Service(s) will effect an ISA as the basis for any reimbursements for fund transfers. The ISA should be updated annually.

7. TERMS OF AGREEMENT. This MOA becomes effective upon date of last signature, and will remain so unless canceled by mutual agreement, by operation or rule or regulation, or because of national security requirements. The terms of this MOA may be reviewed and supplemented, as required, by mutual consent, provided such changes are accomplished by written agreement and attached hereto. Each party agrees to conduct an annual review of this MOA on anniversary date.

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U.S. Army Training and Doctrine
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T. S. JONES
Brigadier General, USMC
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U.S. Marine Corps Combat Development
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(Date)



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21 SEP 1998

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